

# HIGHMARK BLUE SHIELD ENROLLMENT APPLICATION

Employee must complete items 1 through 13 and sign.



P.O. Box 890172  
Camp Hill, PA 17089

An Independent Member of the Blue Cross and Blue Shield Association

**1) Employer Name**  
 Reason for Application:  New Hire  Retire  Other  Enrollment  COBRA

**2) Employee First Name / Middle Initial / Last Name**

**3) Street Address** **4) City** **5) State** **6) Zip**

**7) Social Security Number** **8) Effective Date of Coverage**  
 Month Day Year  Active  Retired (Date)  Hourly  Salary

**10) Employee Phone #—Home** **11) Employee Phone #—Work**  
 ( ) ( ) Day Year

**13) Check Type of Coverage** **MEDICAL** **VISION** **DRUG** **PRODUCT NAME**

Employee Only

Insured & Spouse/Domestic Partner

Family

Parent & Child

Parent & Children

**14) To be completed by Account Administrator only**

Group Number \_\_\_\_\_ Report Code Qualifier \_\_\_\_\_ Report Code Value \_\_\_\_\_

Complete items 15 through 19 where applicable. List eligible participants. (If you have additional dependents, attach separate sheet.)

Complete Where Applicable	First Name / Middle Initial / Last Name	Social Security Number	Do you have other insurance?	Birth Date			Sex F/M	Check If	
				Mo	Dy	Yr		Student Over 19	Dis-abled
15) Self			<input type="checkbox"/> Yes <input type="checkbox"/> No If YES, then complete #20						
16) Spouse <input type="checkbox"/> Dom. Part.*			<input type="checkbox"/> Yes <input type="checkbox"/> No If YES, then complete #20						
17) Child <input type="checkbox"/> Other			<input type="checkbox"/> Yes <input type="checkbox"/> No If YES, then complete #20						
18) Child <input type="checkbox"/> Other			<input type="checkbox"/> Yes <input type="checkbox"/> No If YES, then complete #20						
19) Child <input type="checkbox"/> Other			<input type="checkbox"/> Yes <input type="checkbox"/> No If YES, then complete #20						

**20) "If 'domestic partner' or 'other' applies, complete using one of the following codes: (05) Grandchild, (07) Nephew or Niece, (17) Stepson or Stepdaughter, (29) Domestic Partner**

If you checked YES to other insurance, fill in appropriate line:

Name of Insurance Carrier: \_\_\_\_\_ Name of Member: \_\_\_\_\_

Group No.: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Name of Policy Holder: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Relationship to Highmark Policy Holder: \_\_\_\_\_

Policy Holder Date of Birth: \_\_\_\_\_

Policy Holder Employment Status:  Active  Retired (Date) \_\_\_\_\_

Do you have a Medicare Supplement or other coverage that complements Medicare?  Yes  No

Why are you eligible for Medicare?  Age  Disability  End Stage Renal Disease

Health Insurance Claim Number: \_\_\_\_\_ Part A Effective Date (Mo-Day-Yr): \_\_\_\_\_ Part B Effective Date (Mo-Day-Yr): \_\_\_\_\_ Part D Effective Date (Mo-Day-Yr): \_\_\_\_\_

To the best of my knowledge and belief, the information provided on this application is true and correct. Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties. I understand that this form enrolls those eligible persons listed above in the Medical Plan as described in the agreement between the plan and my employer. I authorize any payroll deductions required for the coverage and recognize that I must formally enroll my dependents on this form or they will not be covered. I acknowledge and agree that any personally identifiable health information about me or my enrolled dependents ("Protected Health Information") is protected by The Health Insurance Portability and Accountability Act of 1996 (HIPAA) and other privacy laws, and that, in accordance with those laws, Highmark may use and disclose Protected Health Information for payment, treatment and health care operations as described in its Notice of Privacy Practices. I understand that a copy of Highmark's Notice of Privacy Practices is available on Highmark's Web site, or from the Highmark Privacy Office.

21) \_\_\_\_\_ Date \_\_\_\_\_  
 Authorized Employer Signature

22) \_\_\_\_\_ Date \_\_\_\_\_  
 Employee Signature